Minutes of the fifth meeting held on July 03, 2018

Fifth Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in Conference Room on July 03, 2018 at 4.00 P.M. under the Chairmanship of Dr. S.A. Halkude, Principal of Walchand Institute of Technology, Solapur

Below members were present for the meeting

Sr. No.	Name	Designation
1.	Dr. S. A. Halkude	Principal
2.	Mr. K.S.Patil	Office Superintendent/ Head Clerk
3.	Mrs. V.R.Karkamkar	Computer Programmer
4.	Dr. B.B. Deshmukh	Teacher Representative
5.	Dr. M.G. Kalyanshetti	Teacher Representative
6.	Mr. P. S. Malge	Teacher Representative
7.	Dr.(Mrs.) P. S. Yalagi	Teacher Representative
8.	Dr.(Mrs.) A. M. Pujar	Teacher Representative
9.	Mr. M. S. Basargaon	Teacher Representative
10.	Dr. Ranjeet H. Gandhi	Management Representative
11.	Shri B. V. Shah	Management Representative
12.	Student Council	Members Ex-Officio
13.	Mr. Sham S. Yemul	Alumni
14.	Dr. S. R. Gengaje	Coordinator

At the outset Dr. S.A. Halkude welcome all members and explained the aims and objectives to all members. Thereafter, the agenda items were taken up for discussions with the permission of the Chair.

ITEM NO.1	Minutes of the last Meeting held on 25/03/2018

Minutes of the meeting held on 25-03-2018 were read and confirmed.

ITEM NO.2	Action Plan for Student Development

Action Plan for quality initiativefor student development for Academic Year 2018-19

2.1 Innovation in Teaching Learning

It was decided that Innovations in Teaching-Learning shall be continued with introduction of additional instructional strategies and ICT tools

2.2 Creation of LCM

It was decided that all faculty shall introduce Learner centric MOOC (LCM) activity. It is recommended to create 3 videos on courses taught by each faculty member using the recording studio and its equipment.

2.3 Lifelong Learning through self learning

Self learning ability of the students shall be nurtured by making them enroll for various

courses available on MOOC platform

2.4 Problem based/Project based learning

It was recommended that

- Students shall be encouraged to use platforms such as Hacker Rank, Hacker Earth etc. for improving problem solving skills through programming
- To encourage UG and PG students to select Industry and societal relevance projects.
- Training on modern industry technologies should be introduced to students to embed them in their project.

2.5 Employability Enhancement & Skill development

- **Training**

It was recommended to conduct in house and out sourced training for students to enhance employability ability.

- **Student Internship**

  It is decided that efforts shall be taken to have paid internships for students and more focus on conversion of students' internshipinto placement

- **Placement**

  It was decided that One hour everyday training for employability enhancement of students shall be imparted for all SE, TE, BE students

2.6 Assessment of Learning Outcome & Corrective measures, if any

It was decided to have assessment of Learning Outcome & take corrective measures.

ITEM NO.3	Action Plan for Faculty/staff Development

Action Plan for quality initiative of faculty development for Academic Year 2018-19

3.1 Faculty Qualification Upgradation

It was recommended that faculty should upgrade their qualification & acquire doctorate degree.

3.2 Training for Faculty

It was decided that all faculty members shall attend at least one FDP/Workshop/MOOC for upgradation.

3.3 Research & Development and Consultancy activities

It was suggested that faculty shall generate funds through various govt/ non govtfunding schemes of research projects, modernisation of laboratory etc., sponsored projects and consultancy.

It was also recommended that faculty should continue publishing their research work in reputed journals

3.4 Skill upgradation of Technical Staff

It was decided that Spoken Tutorial shall be subscribed for training Technical Staff

3.5 ICT training of faculty of non professional institutes

It was decided to organize ICT Training for faculties of nonprofessional institutes on their request.

ITEM NO. 4	Action Plan on Facilities Enhancement

Action Plan for quality initiative of Institute development for Academic Year 2018-19

Strengthening of infrastructure & facilities

It was decided that to facilitate Web proctored assessment for campus recruitment. Institute shall procure All in One (AIO) Computers. Also high end computing machines shall be procured for projects

Creation of Smart classrooms : It was decided to develop four smart classrooms.

ITEM NO. 5	Action Plan for Quality Assurance initiatives

5.1 Annual Academic Audit

As a policy itwas decided to complete the Internal Academic & Administrative Audit for A.Y. 2018-19 on declaration of result & put before the next IQAC meeting for review.

5.2 Participation in various institute evaluation surveys

It was recommended to participate in various Govt./non Govt. Surveys like NIRF, AICTE-CII Survey and any other appropriate survey as a quality assurance along with brand building exercise.

5.3 Feedback from all stakeholders

It was decided to collect Comprehensive Feedback from all stakeholders such as students feedback on faculty, facilities, parent feedback, Employer feedback and it should be analyzed & take corrective measures.

5.4 Accreditation

NAAC:

Institute has submitted Self Study Report (SSR) on 6th Jan 2018 & Paid Rs. 2,21,250/- as first level fee. The Data Validation & Verification has received from NAAC office on 18th May 2018 & we have submitted the clarifications required by NAAC office on 2nd June 2018.

NBA :

Our institute has applied for NBA accreditation for following four programs

- Civil Engineering
- Electronics Engineering
- Electronics &Telecommunication Engineering
- Mechanical Engineering

The visit of NBA expert evaluation team is expected in next few months

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ITEM NO. 6   **Strategic Management-Review of key activities**

Strategic management-Review of key activities

a. Up gradation in qualification

A review was taken on up-gradation of qualification of faculty.Prof. Argiddi R.V. has awarded Ph.D. Degree and Mrs. M.A.Nirgude completed research work & submitted her thesis to university for DRC evaluation.

27 facultymembers from different departments are pursuing Ph.D. at various universities.

b.Enhancement of skill of faculty

05 training programmes were conducted for faculty offered by IIT Bombay at Institute remote centre

c.Encourage to create material for effective learning and use of MOODLE

373 Videos were created by Faculty members in A.Y. 2017-18

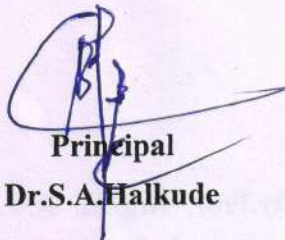---

d. Encourage for research publication

In the academic year 2017-18 faculty have published 175 research publications in various National, International journals & conferences.
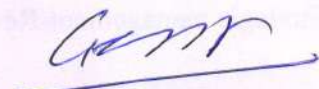
e. Campus training and placement to enhance employability skills

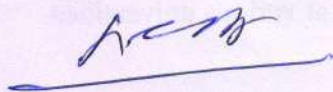f. In the year 2017-18 60 companies visited for campus placement. Our 332 students have been placed.

The meeting concluded with coordinator thanking all the members for their presence and active participation.

(Action taken report is enclosed)

Principal
Dr.S.A.Halkude

Read & confirmed

Co-ordinator
Dur. S.R. Gengaje

Shri. Aillak Pannalal Digamber Jain Pathashala's

WALCHAND INSTITUTE OF TECHNOLOGY

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Accredited by **NBA**, New Delhi.
Winner of **AICTE-CII** Survey 2013, 2014 & 2018 Award for Best Industry-Linked Institute.
Recognized by **AICTE**, New Delhi and permanently affiliated to **PAHSolapur University, Solapur**

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Internal Quality Assurance Cell

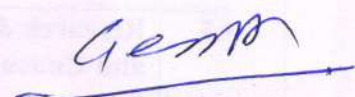## Action taken Report on meeting held on 03-07-2018

Item on Agenda	Description	Action Taken
2.1	**Innovation in Teaching Learning**	Innovations in Teaching-Learning process have been employed. Use of 15 instructional strategies & 10 ICT tools has improved student's learning. Outcome of these innovations is 5 research publications. No. of beneficiaries/participants: 2818
2.2	**Creation of LCM**	LCM is created partially for 93 courses with 354 total videos in institute.
2.3	**Lifelong Learning through self learning**	1383 students have registered for various NPTEL courses.
2.4	**Problem based/Project based learning**	• Students are encouraged to use platforms Hacker Rank & Hacker Earth. • Ideas proposals are submitted for Smart India Hackathon 2019. • UG and PG Students are working on 27Industry and societal relevance projects.
2.6	**Assessment of Learning Outcome & Corrective measures, if any**	Assessment is complete. Action plan for not attained outcomes is prepared.
3.1	**Faculty Qualification Upgradation**	**24** faculty members from different departments are pursuing Ph.D. at various universities.
3.2	**Training for Faculty**	Overall 398 course certifications are done by faculty members
3.3	**Research & Development and Consultancy activities**	Till date 49 research papers are published in various National, International Journals & Conferences by faculty members.

		The work of three AICTE funded projects are going on.
		Revenue of Rs. 1680217/- is generated through consultancyin the year 2018-19 till Dec. 2018.
3.4	**Skill up gradation of Technical Staff**	5 course certifications are done by Technical& Library staff.
3.5	**ICT training of faculty of non professional institutes**	Institute has organized FDP on "Creating videos & Moodle course"for faculty members of nonprofessional institutes in Feb, 2019.
4	**Strengthening of infrastructure & facilities**	25 AIO(All-in-one) &22 high end and other 25 computers are procured.
5.1	**Annual Academic Audit**	Annual Academic Audit of all the programs is complete.
5.2	**Participation in various institute evaluation surveys**	Institute has participated in National Institute Ranking Framework (NIRF) by MHRD and AICTE-CII Survey for Best Industry Linked Institute. Institute has received AICTE-CII survey award 2018 for Civil Engineering as "**Best Industry Linked Institute**" in Civil Engineering.
5.3	**Feedback from all stakeholders**	Feedback is collected from all the stakeholders & corrective measures have been taken. Total no of feedback received : 2556
5.4	**Accreditation**	**NAAC :**Institute is accredited by NAAC **for 5 years with grade A+ with 3.26 CGPA** **NBA:**Four programmes applied for accreditation are accredited by NBA, New Delhi for 3 years.

Principal

Dr.S.A.Halkude

Co-ordinator

Dr. S.R. Gengaje